

Ritco Logistics Limited

Date: 02/08/2021

To

General Manager
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001

BSE Scrip Code: 542383

Sub: Intimation about Board Meeting as per Regulation 29 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015

Sir/ Madam,

Pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that the next Board Meeting of the Company is scheduled to be held on Tuesday, 10th August, 2021 at 04:00 P.M. at the corporate office of the Company at 336, Udyog Vihar, Phase-2, Gurgaon-122002

1. To consider and approve the Draft Director's Report for the FY 2020-21
2. To authorized Director of the Company to sign Annual Return of the Company for FY 2020-21
3. To consider and approve the draft notice of 20th Annual General Meeting of the Company and fixation of day, date and venue for the same
4. To take note of the Secretarial Audit Report for the FY 2020-21
5. To take note of the Internal Audit Report for the FY 2020-21
6. To appoint the Scrutinizer for conducting the E-Voting
7. To fixing book closure date for Annual General Meeting
8. To take note of the minutes of the meeting of Management and Operations Committee.
9. To take note of the minutes of the meeting of Audit Committee.
10. To Appointment of M/s Mukun Vivek & Company as Secretarial Auditor of the Company
11. To Appointment of M/s Rathi Gandhi & Associates as Internal Auditor of the Company
12. Any other item, if any, with the permission of the chair



Corp. & Admin. Office : "RITCO HOUSE" 336, Phase-II, Udyog Vihar, Gurugram - 122 016, Haryana
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Regd. Office : 508, 5th Floor, Jyoti Shikhar Tower, District Centre, Janakpuri, New Delhi-110058 Ph.: 011-25522158

www.ritcologistic.com

We request you to kindly take the same on record.

Thanking you,

Yours Sincerely,
For Ritco Logistics Limited

A handwritten signature in blue ink that reads "Gitika Arora". The signature is stylized with a large initial 'G' and a long horizontal stroke extending to the right.

Gitika Arora
Company Secretary cum Compliance Officer